



2021-2022 McCullough JH Orchestra Handbook

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Administration:

McCullough JH Principal - Jill Malpass Houser
Assistant Principals: *8th Grade A-K* - Craig Harbin
L-Z - Crystal Scott
7th Grade A-K - Steven Skidmore
L-Z - Delvin Sims
CISD Fine Arts Coordinator - Dr. Bob Horton

STUDENT NON-DISCRIMINATION STATEMENT

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McCullough Junior High Orchestra

Dear McCullough Orchestra students & families,

As the 2021-2022 school year approaches, I want to welcome you to the McCullough JH Highlander Orchestra Program! My name is Aimee Odeh and I am honored to be the McCullough JH Orchestra Director. I have great things planned this year as we are able to start taking trips again, the school will resume pep rallies, and we will be able to have our annual socials. Most of all, I am ecstatic to have all of the orchestra students back in class!

This handbook will explain the ins and outs of the McC Orchestra Program. Please make sure you and your student(s) read through the handbook from top to bottom. Throughout the year it is expected that there will be many questions. Please check your orchestra handbook first before emailing me as many of your questions will be answered here.

I want to thank you for your commitment to the Highlander Orchestra Program. I am looking forward to working with each of you this year. With participation and positive attitudes from all students & parents, we can make The Highlander Orchestra Program one of the finest in Texas!

Sincerely,



Aimee Odeh

Aodehdutchover@conroeisd.net

Meet Your Director

Mrs. Aimee Odeh

Mrs. Odeh graduated with a Bachelor's in Music from The University of Texas of the Permian Basin in 2016. Her first teaching position was as the assistant to Aaron Michaelson at The Woodlands HS. Upon finding out that the orchestra position at McCullough JH would be opening, Mrs. Odeh jumped at the opportunity to teach one of the best JH orchestra programs in the state of Texas! Under the direction of Mrs. Odeh, the McC Orchestra program has continued their streak of excellence by winning first place in the Texas Renaissance Festival, earning Superior ratings for "Best in Class" and "Overall Outstanding Orchestra" at the Showcase of Music, and earning Superior ratings at the UIL Concert & Sight-Reading contest every year.

RANDOM MUSICAL FACTS ABOUT MRS. ODEH

MRS. ODEH LIKES RUSSIAN COMPOSERS THE MOST

- Pyotr Ilyich Tchaikovsky is her favorite composer

MRS. ODEH NAMES HER INSTRUMENTS

- Roxanne
- Olivia
- Roman
- Fred

SHE ALSO NAMES HER BATONS

- Hildegard
- Bernstein

MRS. ODEH WAS IN BAND & CHOIR ALONG WITH ORCHESTRA

- She played the Oboe in band for 4 years.
- Her JH band won Honor Band (Best JH band in Texas) her 7th grade year
- She was originally both a String & Vocal Major

MRS. ODEH PLAYED IN WASHINGTON D.C.

- Her HS Orchestra was invited to play at President George W. Bush's second Inauguration

RANDOM LIFE FACTS ABOUT MRS. ODEH

MRS. ODEH HAS 2 SONS

- Justice is a 7th grade percussionist in the McC Band
- David will be starting Kindergarten this year

MRS. ODEH HAS 2 DOGS

- Nugget is a 1 year old Husky/Australian Cattle dog mix
- Ellie is a 9 year old Lab/Cattle dog mix

MRS. ODEH TAKES AN ANNUAL CAMPING TRIP

- Every summer Mrs. Odeh & her family go to Colorado to fully unplug and live in the mountains for 2 weeks.

MRS. ODEH'S SPIRIT ANIMAL

- Although she claims to dislike cats, she considers her spirit animal to be the Feline.

CHARMS Office

www.charmsoffice.com

Most communication will be done through Canvas. However, Charms Office will be used by your directors when needing to send information to small groups. Example: If a Viola sectional is being called there is no need to email the entire orchestra. Instead, an email will be sent through Charms and will only be sent to the viola section. This will help tremendously with keeping your emails to a minimum, and will keep you from being overwhelmed with information that may not pertain to you.

***ALL students need to log in to Charms Office and update a few things so that Charms can be used effectively.**

School Code: McCJHOrch (must follow capitalization)

Password: Student ID

- After Logging on you will be asked to change your password. The new password will need to be your first and last initial followed by your student ID number.
 - Ex. Aimee Odeh: Student ID #123456
 - Password would be: AO123456
 - This will ensure that you will not forget your password and will allow your parents to log in for you if the situation calls for it.

Information that should be up to date:

- There must be at least one parent contact/information under your account. Please include an email that is checked regularly. I do not need phone numbers or addresses, EMAIL ONLY.
- Your correct instrument
- T-Shirt size is needed
- Name of Orchestra Placement

Program Fees

Activity Fee

- The activity fee of \$100 will be paid in Charms.
- If you are unable to pay in full at the beginning of the school year, you may pay \$50 for the Fall Semester and \$50 in January for the Spring Semester.
- The activity fee is due from all students in the orchestra program. This replaces time consuming fundraisers and will cover any CLASS related costs throughout the school year. Class related costs include, but is not limited to:
 - Guest Clinicians
 - Special events & activities
 - New technology
 - Entrance fees to all competitions (Solo & Ensemble, Contest, Region, Renfest, etc.)
 - Pizza when staying after school for rehearsals
 - One provided black binder
 - Orchestra T-Shirt
 - Orchestra parties
 - Contest Incentives

How to pay your activity fee

- After logging in to CHARMS Office click on the **Finances** icon.
- Under **Student Fixed Payment Detail** enable **AffiniPay** located under the **Paid By** column.
- After **AffiniPay** is enabled, click **Pay Fixed Payments**.

- If you are unable to pay in full, simply change the **Total to be charged to card** amount. You can always make smaller payments if need be.
- Fill out the information requested and click **Start Payment**.
- Print out your receipt and keep in a safe location.

Maintenance Fee

- The \$77 Maintenance fee will be on School Cash Online. **This is a CISD policy.**
- This fee is due from any student who plays a school owned instrument. This includes the cello, bass, piano, and harp.
- This fee covers maintenance needed from everyday wear of the instrument. This fee DOES NOT cover any damages done by a student out of neglect, or improper use.
- If a student damages an instrument, making it inoperable, the student will be responsible for any charges needed for repair. The student will also be out of a school instrument until it is repaired and returned.

Expectations

1. Abide by the school rules and policies including behavior and dress code expectations.
2. Always be punctual and prepared with ALL required supplies
3. Respect your director, classmates, and classroom guests.
4. Be prepared for class, participate in classroom activities, and complete assignments on time.
5. Ask for permission to leave your seat.
6. Keep your nails short. Long nails interfere with proper technique.
7. Devote time to practicing outside class hours, even if it is as little as 20 minutes a day.
8. NO food, NO drinks, NO GUM.
9. Use only YOUR instrument or supplies.
10. Be responsible for your belongings as well as the Orchestra's.
11. Respect other people's belongings.
12. Resolve conflicts in a respectful, civil manner.
13. Be encouraging to others and to yourself.
14. Positively represent the orchestra program.

ZERO GUM TOLERANCE: Chewing gum is a violation of orchestra room etiquette. A student caught chewing gum in the orchestra room will be given one warning, and will be asked to get rid of it. A second violation, or more, could result in a referral(s).

Procedures

1. Come into the room ready to work. This is not a time for gossip/talking, running around, or horseplaying.
2. Put your backpack away before heading to grab your case from your orchestra locker.
 - o Be sure to take out any needed supplies for orchestra class BEFORE you put your backpack away.
3. Take your case to your seat and unpack. Make sure to rosin your bow if needed.
NO ROSINING once class starts! When you are finished unpacking and rosinning, put your case back in your locker.
4. Make sure you are prepared for class by having all of your supplies at your seat. Once seated, please remain seated.
5. Begin tuning

6. The restroom and water fountain are not available for use during class. You may bring your personal water bottle as long as it is kept under your chair or in your locker.
7. Once we begin, do not expect to leave until we finish the daily rehearsal.

Before School:

- Drop off your instrument. You will not be permitted to stay in the orchestra room in the mornings unless you are practicing or attending a sectional/rehearsal. Instruments should not be taken to other locations in the morning. If it is not in the orchestra room at class time, you will not be permitted to leave the room to go find it.

After School:

- Instruments must be taken home daily! No exceptions. Please remember that sectionals/rehearsals may be in progress, so be as quiet as possible when entering the room. Instrument storage and pick-up procedures will be discussed in class.

***Only orchestra students are allowed in the orchestra room. For the safety of your property and our equipment, please ask friends to wait at the doorway when you are dropping off or picking up your instrument. Any orchestra student who continues to break this rule will be given a referral and detention.**

Behavior Management Plan

As mature young ladies and gentlemen, you have the power to make your own decisions. Good choices help us work toward making our orchestra successful and rewarding. Wrong choices show disrespect for others and bring our groups down. Show pride in your group by making wise choices. If you make a wrong choice that interferes with others' learning, you must accept the consequences. Please note that any consequences established by school administration will be followed according to school policy. In addition to school policy, the following consequences will apply to orchestra students who make poor choices.

Consequences to poor behavior

1. Warning/student conference
2. Parent contact/conference
3. Referral

*Please note that any student can be disqualified from a contest, moved out of their placement, or taken out of the orchestra program at the discretion of the director and school administration. Repeated offenses could result in this happening.

Eligibility

Students who participate in orchestra will be expected to maintain passing grades in all subjects. This is extremely important to our ensemble. Activities such as UIL Contest & Sight-reading, and competitions are considered extra-curricular. A student cannot participate in these events unless he/she has passed all classes. These are referred to as "NO PASS NO PLAY" events.

*Consistent failing grades can result in a student being moved out of the UIL orchestras.

The Orchestras

The McCullough JH Orchestra Program has six orchestras: **Chamber, Concert, Symphony, Camerata, Philharmonic,** and **Sinfonietta.**

Chamber Orchestra

Chamber is McC's Varsity Orchestra. Students will have the opportunity to continue their development at the most advanced level. As a member of this orchestra, students are expected to maintain the highest level of responsibility and musical preparation. Attendance at **ALL** rehearsals (both during the school day & before or after school), sectionals, and performances is required. Absences and tardiness to any rehearsals directly impact a student's grade. Students are required to participate in UIL Contest & Sight-Reading, Region Orchestra, Solo & Ensemble, and competitive Festival(s).

***This orchestra will have mandatory before or after school sectionals/rehearsals once a week.**

Concert Orchestra

This is an advanced orchestra and is considered the Non-Varsity Orchestra. Students will have the opportunity to continue their development in a challenging environment. As a member of this orchestra, students are expected to maintain the highest level of responsibility and musical preparation. Attendance at **ALL** rehearsals (both during the school day & before or after school), sectionals, and performances is required. Absences and tardiness to any rehearsals directly impact a student's grade. While participation in Region or Solo & Ensemble is not required, it is highly encouraged. Participating in non-required activities can help boost your placement for the next school year.

***This orchestra will have mandatory before or after school sectionals/rehearsals once a week.**

Symphony and Camerata Orchestras:

These are the intermediate classes and are considered Sub Non-Varsity Orchestras. Students will have the opportunity to continue their development in a challenging environment. Symphony & Camerata also give students an opportunity to maintain their string music connection while participating in other school activities. Regular attendance and individual musical preparation is crucial to the success of the ensemble. The Symphony & Camerata Orchestras may participate in UIL Contest & Sight-Reading depending on their motivation throughout the school year.

Sinfonietta and Philharmonic Orchestras:

These groups are preparatory orchestras designed to prepare students for success in higher levels of the orchestra program. These orchestras will be focused on building technique and playing ability. Attendance is required at all concerts and any after school rehearsals that are called by the director.

Students will have at least two weeks notice of any after school activity they are required to attend. **Routine appointments, tutoring, and make up tests do not qualify as excused absences for after school rehearsals or concerts. Students with a school conflict are required to provide notice no later than two weeks prior to the performance date.** All dates are given as soon as possible to help facilitate scheduling.

Orchestra Placements

Orchestra placements are decided based on a student's audition, effort in class, conduct, and academic success. Students must maintain passing grades in all classes to perform at functions subject to UIL's "No Pass - No Play" rules. Because of the standard of excellence expected from members of our Orchestras, students in a competitive orchestra who fail one or more classes during the year, for a nine weeks grading period, are not guaranteed returning positions in a competitive orchestra during the following year. Students who routinely

don't meet program expectations can be dropped from the program at the director's discretion. There will be no re-auditioning for higher orchestra placements. The orchestra printed on your class schedule is where you will be for the entire school year.

Important: The director may find it necessary upon occasion to alter the orchestra's instrumentation to achieve a balanced sound

Grades

Grades will be given out following these guidelines:

Daily Grades: 20% of overall grade

Daily grades consist of but are not limited to: participation, binder checks, pop quizzes, spot checks (minor playing tests), and written assignments.

Quiz Grades: 20% of overall grade

Quiz grades consist of but are not limited to: announced playing quizzes, scale assignments, and written quizzes.

Major Grades: 60% of overall grade

Major grades consist of but are not limited to: concerts, dress rehearsals, other performance events, and formal playing tests.

*Please direct all questions about grades to your class's primary director.

Attendance

All absences must be made up. It is the student's responsibility to obtain the assignment, but only excused absences receive full credit. An unexcused absence from a performance usually results in failing the class. Last minute excuses may not be accepted unless they involve **serious** student/family illness. Each absence will be considered on an individual basis. **Schedule conflicts DO NOT constitute an emergency and will ONLY be considered with two weeks prior written notice, signed by a parent or guardian, stating the reason for the conflict. This still must be approved by your director, and is only excused if the conflict is with another McC Activity. Schedule conflicts with activities outside of McC such as club sports, group meetings, or family vacations will not be considered.** Again, students with emergency circumstances are required to contact the director via telephone or email prior to the performance report time. **Submission of written notice for consideration does not automatically cause the absence to be excused.** Students with an unexcused absence will not receive full credit on its makeup assignment.

***Sectionals are required for all Concert & Chamber students. Failure to attend will result in a failing grade, and the student will not participate in upcoming events.**

Make-Up Assignments

Make-Up assignments are given out at the sole discretion of the director, and on an individual basis.

Make-Up for Daily/Quiz Grades - will only be given to students who have an excused absence.

Make-Up for Major Grades - students who have an unexcused absence will only receive up to 70% credit.

Make-Up for Playing Tests - may be retaken as long as the student schedules a time with the director outside of class or regular rehearsals. Playing Tests must also be retaken before the concert for that piece of music, and before the last week of the current grading period (9 weeks). Once the grading period or concert is passed, a make-up test will no longer be offered.

Concerts

Concerts require full effort from every member of the orchestra. Thus, we all depend on each other not only to practice and play the part well, but also to participate in each performance. When you join an orchestra, you are

making a commitment to your director, your program, and your peers. Finding a suitable substitute is not possible. Concerts produce a Major Grade in the grade book and are impossible to redo. A make-up assignment cannot provide the same educational experience, but can be given by the director, provided the student meets the requirements set forth in the "Attendance" section of this hand book. **Make-up assignments will be at the discretion of the director.**

PLEASE NOTE: While it is understood that emergencies and illness arise, it is expected that students and their families will plan ahead to be in attendance for all required events. Students with emergency circumstances are required to contact the director via telephone or email prior to the performance report time. Like sports, the music that we make is a "team effort" and we cannot be our best without all members of the team present. All concert and audition dates are given as soon as possible so families have adequate time to plan their schedules.

Concert Attire

Attire for concerts will be either formal or informal depending on the venue.

Formal Attire

Gentlemen - Black dress pants, Black Orchestra Dress Shirt (any undershirts must be solid black), black dress shoes and black socks. The student will provide his own dress pants (no black jeans), black dress shoes (no boots, black tennis shoes, flip flops, brown deck shoes, etc.) and black socks. The school will provide an orchestra tie for UIL related events. Ties must be returned immediately after the performance. Students will be given an opportunity to order the dress shirt from the program's vendor at the beginning of the year. If the opportunity is missed, it is the responsibility of the student to go out and buy a suitable shirt that fits the requirements.

Ladies - All ladies will be issued a formal dress. **No Permanent Alterations!** All dresses must be cleaned and returned in the condition that it was given. Ladies are required to wear a black foot covering, no bare feet, and black dress shoes. Shoes must be close-toed and may not have a heel higher than 2 inches. Jewelry must be at a minimum. Studs instead of hoops or long earrings. No bracelets that will make noise and distract from the performance.

Informal Attire (ALL students) - Your McC Orchestra T-Shirt paired with DARK Blue Jeans, socks, and tennis-shoes.

Supplies

Failure to bring necessary materials to class will result in an alternate assignment to be completed during class time, as well as a practice assignment to make up for missed rehearsal time. If a student consistently forgets to bring their supplies to class, it will be handled as a disciplinary infraction.

All students will be provided with the following:

- Black Binder
- 21-22 Orchestra T-Shirt
- 21-22 Orchestra Locker Sign
- A lock for their orchestra locker

*These items are paid with part of your \$100 student activity fee.

2021-2022 McC Orchestra Supply List

Required Supplies

- Working Instrument: Rosin & Soft Cleaning Cloth need to be in the case
- Cellos & Basses need their own rock stop for home use
- Violins & Violas **MUST** use a shoulder rest for every class & at home practice
- **GREEN** Sound Innovations Book
 - Please make sure you buy the book for your instrument
- Pencil Bag w/3 holes (must be able to your pencil bag in your black binder)
- 4 Pre-sharpened Pencils
 - You may not use pen, marker, color pencils, etc. on your sheet music. Pencils only.
- 1 **Yellow** and 1 **Orange** Highlighter
- 1 Dry erase marker
- 1 Composition Book
- Stand for home practice

The items listed below are not required but are highly recommended.

- Habits of a Successful String Musician
 - Highly recommended for students in **Concert & Chamber** Orchestra
 - Please make sure you buy the book for your instrument.
- An extra set of strings in your case. This is a good idea for ALL students on EVERY instrument.
 - Please see the handbook for string suggestions
- Tuner Below are a few brands that are suggested for tuners.
 - Snark Tuner
 - D' Addario
 - Korg

*Tuner apps may be used for home practice. Phones are not allowed to be out during class. Therefore, a tuner app will not suffice for class rehearsals.

Donations of the following items are always appreciated

- Kleenex
- Hand Sanitizer
- Computer Paper (White, Red, Green, Blue, Orange, Yellow, and Purple)
- Printer Ink: Canon TR8520 (Black & Color)

For additional information, I would like to inform you of the Conroe ISD Instrument Maintenance Fee. All students who use a CISD owned instrument (**all cello, bass, piano, and harp students**) must pay a one-time fee of \$77. The maintenance fee is for the upkeep and use of the McCullough Instruments. Payment can be made through McCullough School Cash Online in August.

Instruments

Each student is expected to have an instrument and bow available for practice at home. This instrument can be purchased or rented. See the director immediately if you do not meet this criteria. String instruments are quite sturdy if well-maintained. A cared-for instrument is more fun to play; it sounds better and plays more easily.

Here are some requirements and guidelines:

1. **Bows:** must be re-haired yearly, must have an appropriate amount of hair, must be real horse hair (NO PLASTIC ARTIFICIAL HAIR). The stick of the bow is required to be made out of carbon fiber. The stick must not be warped, and the bow cannot have any structural damage.
2. **Strings:** Strings that have worn places on them will play notes that are out of tune; strings that are old and dry will not ring. This can be confusing or discouraging for students. The cheapest strings will often wear out the quickest. An extra set of strings should be available for emergencies.
 - Violin strings:
 - Basic - Dominants or Pro Arte
 - Recommended - Evah Pirazzi, Obligatos, Jargar, & Kaplan
 - Viola strings:
 - Basic - Dominants, Pro Arte, or Helicore
 - Recommended - Evah Pirazzi, Kaplan, & Helicore.
 - Cello strings:
 - Basic - Helicore
 - Recommended - Larsen or Jargar
 - Bass strings:
 - Basic - Helicore
 - Recommended - Belcanto

***Absolutely no Preludes, Red Labels, or other beginning level strings**

3. **Instrument:** must be set up properly, consistently hold tuning, be easy to tune, have NO structural damage, and MUST be made of wood (NOT painted, must be varnished); avoid high heat, humidity, and freezing temperatures, which can soften glue, cause warping or blistering, allow cracks to develop, and even melt the rosin; NEVER leave your instrument in the car!
4. **Rosin:** Preferred brands are Kaplan, Pirastro, or Jade for violin/viola/cello; Kolstein All-Weather for bass.
5. Take care of the bridge which supports many pounds of pressure. It needs to be centered and standing straight at all times. A warped bridge needs to be replaced. If your bridge falls, DO NOT attempt to put it back up, bring it to your director and it will be fixed.
6. Keep your instrument clean; wipe fingerprints and dust from the bow and instrument after each use. Cover it with a soft, clean cloth. With this daily effort, polish becomes optional.
7. A yearly check-up at a reputable string repair shop is recommended to keep your instrument in good working order and to catch small problems before they become big ones.

IF YOU HAVE AN INSTRUMENT ISSUE, DO NOT TAKE IT TO THE SHOP FIRST!!

BRING IT TO A DIRECTOR IMMEDIATELY!

Many issues can be addressed before having to take it to a shop for repairs.

Instrument Storage

There are lockers in the orchestra room for violin and viola students. Students will be assigned a locker to share with one other student due to the size of the program. Locker assignments and lock combinations should be stored in CHARMS. Students may not use another student's instrument without his/her permission. The director is not responsible for misplaced or misused instruments.

Private Lessons

In a typical classroom rehearsal, time does not permit each student to receive large amounts of individual instruction. Techniques such as vibrato, advanced bowing, shifting, and intonation need to be dealt with on an individual basis. Sectional rehearsals help with this, but nothing has proven as effective as a private lesson teacher. It is recommended that orchestra students take private lessons either during orchestra class, or outside of school hours. A list of CISD approved private teachers can be found below.

< 2020-2021 Virtual Lesson Teachers

	A	B	C	D	E
1	2020-2021 CISD APPROVED VIRTUAL PRIVATE LESSON INSTRUCTORS				
2	Last Name	First Name	Email	Phone	Major Instrument
3	Aldrich	Julia	juliaaldrich@consolidated.net	713-828-3578	Violin, Viola
4	Collins	Alexander	alexcollinsbass@gmail.com	936-436-2619	Double Bass
5	Fang	Fang	phillycello@yahoo.com	832-292-7987	Cello
6	Krase	Gaven	Gjkbass@gmail.com	936-244-9443	Cello & Double Bass
7	Martin	Steve	stevemartinbassist@gmail.com	713-806-8886	Double Bass
8	Mullener	Robert	robert.mullener@gmail.com	832-878-5360	Bass
9	Pham	Hang-Chi	hangchiviolin@gmail.com	832-524-0483	Violin, Viola
10	Randolph	John	john@fineartsstrings.com	713-468-0788	Viola, Violin
11	Tesoro	Francis	FCTesoro1@gmail.com	832-492-8613	Violin, Viola
12	Wilkerson	Suzy	sprotteau@yahoo.com	936-537-1604	Violin, Viola
13	Yap	Halle	Halle.yap.cello@gmail.com	936-827-1090	Cello

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MY FAVORITE THINGS

YOUR NAME: Aimee Odeh

YOUR BIRTHDAY MONTH: July DAY: 5th

FAVORITE PLACES TO SHOP: Amazon & Target

FAVORITE RESTAURANTS: Any Steakhouse

FAVORITE SNACK: Fruits & Veggies FAVORITE CANDY: Dove Promises milk chocolate and Peanut Butter

FAVORITE COOKIE: Simple Chocolate Chip FAVORITE CAKE: Chocolate w/whipped icing

FAVORITE DRINK: Unsweet Tea FAVORITE COFFEE DRINK: Black w/honey

ALLERGIES: Only Seasonal. No food allergies.

FAVORITE COLOR: Green & Purple FAVORITE FLOWER: Any type of Lily

FAVORITE SCENT: Fresh (linen, green, water, citrus) FAVORITE SPORTS TEAM: Cowboys

HOBBIES: Reading, Singing, Camping, listening to music + Podcasts

DO YOU COLLECT ANYTHING? Coloring Books

CLASSROOM WISH LIST

Kleenex, dry-erase markers

Hand Sanitizer, lysol wipes, Printer ink: Canon TR8520

Computer Paper: white, red, green, blue, orange, yellow + Purple

